



130 Davis Drive, Unit 11
905-952-0502
www.newmarketerc.com

NOVEMBER 2008

HOURS OF OPERATION


Mon – Wed: 8:30-4:30
 Thursday: 8:30-8:00
 Friday: 8:30-4:00

180 - Turnaround

CAREER CHANGE WORKSHOP
4 PART EVENING SERIES
Thursdays from 7 – 9 pm
Limited Space

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
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CAREER PATHS NOV 3 - 7 (SEE FLYER FOR DETAILS) (CAREER EXPLORATION WORKSHOP)

<p>3</p> <p>9:00-12 noon <i>Dynamite Résumés</i></p> 	<p>4</p> <p>9:00-12 noon <i>Accessing the Hidden Job Market</i></p> <p>1-3 pm <i>Interview Tips</i></p>	<p>5</p> <p style="font-size: 2em; color: yellow; background-color: black; padding: 5px; border-radius: 50%;">180 - Turnaround</p> <p>Making a Career Change 9:00 – 4:00 PART I & II</p>	<p>6</p> <p>1-3 pm <i>Cover Letters</i></p> <p>SESSION I 7- 9PM</p> <p style="font-size: 2em; color: yellow; background-color: black; padding: 5px; border-radius: 50%;">180 - Turnaround</p>	<p>7</p> <p>9:30-11:30 Hands-on Résumés!! <i>Staff Assisted</i></p> <p>1:00-2:30 <i>Résumé Feedback</i> <i>(By Appointment)</i></p>
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CAREER PATHS NOV 10 - 14 (SEE FLYER FOR DETAILS) (CAREER EXPLORATION WORKSHOP)

<p>10</p> <p>9:00-12 noon <i>Dynamite Résumés</i></p> <p>1-3 pm <i>Interview Tips</i></p>	<p>11</p> <p>1-4 pm <i>Accessing the Hidden Job Market</i></p>	<p>12</p> <p>9:30-11:30 What's Hot? What's Not? <i>(Where the jobs are in York Region)</i></p> <p>1-3 pm <i>Beginner Internet & Email</i></p>	<p>13</p> <p>1:00-3:00 <i>Skills Employers Want</i></p> <p>SESSION II 7-9PM</p> <p style="font-size: 2em; color: yellow; background-color: black; padding: 5px; border-radius: 50%;">180 - Turnaround</p>	<p>14</p> <p>9:30-11:30 Hands-on Résumés!! <i>Staff Assisted</i></p> <p>1-3 pm <i>Mock Interviews</i></p>
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THOUGHT PATTERNS NOV 17—21 (SEE FLYER FOR DETAILS) (SELF ESTEEM BUILDING WORKSHOP)

<p>17</p> <p>9:00-12 noon <i>Dynamite Résumés</i></p>	<p>18</p> <p>9-12 noon <i>Accessing the Hidden Job Market</i></p> <p>1-3 pm \$\$\$alary Negotiation</p>	<p>19</p> <p style="font-size: 2em; color: yellow; background-color: black; padding: 5px; border-radius: 50%;">180 - Turnaround</p> <p>Making a Career Change 9:00 – 4:00 PART I & II</p>	<p>20</p> <p>9:30-11:30 <i>Cover Letters</i></p> <p>1-3 pm <i>Interview Tips</i></p> <p>SESSION III 7-9PM</p> <p style="font-size: 2em; color: yellow; background-color: black; padding: 5px; border-radius: 50%;">180 - Turnaround</p>	<p>21</p> <p>9:30-11:30 Hands-on Résumés!! <i>Staff Assisted</i></p> <p>1:00-2:30 <i>Résumé Feedback</i> <i>(By Appointment)</i></p>
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FOCUS FOR WOMEN NOV 24—28 (SEE FLYER FOR DETAILS)

<p>24</p> <p>9:00-12 noon <i>Dynamite Résumés</i></p>	<p>25</p> <p>9-12 noon <i>Accessing the Hidden Job Market</i></p> <p>1-3 pm </p>	<p>26</p> <p>1-3 pm <i>Interview Tips</i></p> 	<p>27</p> <p>9:30-11:30 <i>Cover Letters</i></p> <p>SESSION IV 7-9PM</p> <p style="font-size: 2em; color: yellow; background-color: black; padding: 5px; border-radius: 50%;">180 - Turnaround</p>	<p>28</p> <p>9:30-11:30 Hands-on Résumés!! <i>Staff Assisted</i></p> <p>1:00-2:30 <i>Résumé Feedback</i> <i>(By Appointment)</i></p>
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YOUTH COACH & EMPLOYMENT ADVISOR APPOINTMENTS SEE FRONT DESK



DO YOU HAVE BARRIERS TO EMPLOYMENT?
 STRATEGIC EMPLOYMENT SERVICES INFORMATION SESSION
WEDNESDAY, NOVEMBER 12, 2008
10:00 - 11:00

PLEASE REGISTER FOR ALL WORKSHOPS!!!!